



Rental Policies & Agreement

Costume Rental Policy

- A price quote will be provided for costumes requested. Prices may be quoted per day, week or month or other period of time based on delivery date required and length of show. Normally for show rentals, delivery will be scheduled for arrival one week prior to tech week with returns due one week following closing of show.
- For package rentals, the request must be made 4-6 weeks prior to delivery.
- Credit Card information will be taken when the rental order is placed. When the rental items are returned, damage expenses will be charged to the Credit Card.
- Quoted price will be due at the time of delivery of costumes.
- Return date will be established at the time of rental. Late returns will incur a 10% of rental cost per week. For costumes not returned within one month there will be a charge for full replacement of the costume.
- Damage beyond normal wear and tear will incur damage charges. Damage charges will be assessed based on costs to repair including the materials and labor required to repair (broken zippers, detached garment pieces, detached trim). For costumes which cannot be repaired or are lost, a charge for complete replacement will be charged. (burning, ripping, hot glue stains, stitch –witchery, dying, painting, distressing, Duck tape, Gaff tape)
- Minor alterations to costumes must be made by hand-basting and stitching must be removed prior to returning item.
- All hangers must be returned, there will be a \$1 charge per hanger not returned.
- A cancellation fee of \$25 per costume will be charged for all costumes where alterations have already been made.
- You will pay full rental value for costumes that are not used, unless we receive the complete costume prior to opening show date.
- The rental quote will include a cost for delivery shipping (if required). The customer is responsible for return shipping costs.
- Charges for requests for expedited shipping will be considered on a case by case basis.
- PPCC will provide all cleaning of costumes upon return. Additional charges for cleaning will be added for large costume orders.



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Piedmont Players Costume Company is not responsible or liable to the renter for personal injury, death to any person, or property damage arising out of the use of items leased by PPCC. The renter agrees to use the costumes or other items provided at their own risk.

I have read and understand the information provided above and agree to abide by these policies. I agree to pay damage/replacement charges at current replacement value as required,

Signature

Printed Name

Date

Contact Information

Contact Name

Company (if applicable)

Address

City, State, Zip

Phone

Email